

Selectmen's Meeting  
Monday, September 25, 2017  
Town Office Building  
Attending: D. Pierce, T. Fydenkevez, S. Patch

Others in Attendance: F. Mozea, G. Emery, R. Lopatka, T. Zimnowski  
Absent: S. Bergeron

Behind the Camera: FCAT

Meeting called to order at 6:35PM.

Personnel Advisory Committee planned to meet with the Board of Selectmen – no committee quorum. The Committee's goals for this year is salary adjustments, Mr. Fydenkevez noted job description duties need to be examined and recommends getting descriptions and comp plans for the PAC's next meeting. Mr. Emery noted the comp towns that are currently being used are OK and Mr. Pierce feels the comp towns may need to be revisited to be sure of fair comparisons. Mr. Lopatka asked what the work load is and suggests revisiting job descriptions.

#### MINUTES

Mr. Fydenkevez Motion to accept Minutes of September 11, 2017, Mr. Pierce Second, Vote 2-0.

#### UPDATES

Mr. Fydenkevez noted the Senior Center Director will be meeting with Chris Collins of FCAT to coordinate a "get to know you" segment for the center's new outreach Coordinator. The Outreach Coordinator coordinates resources for elders related to health care issues, insurance, taxes, house, etc.

Mr. Fydenkevez also announced that Deerfield Academy has broken ground for the new SCEMS facility and is progressing with the construction project.

#### CORRESPONDENCE

Recommendation received to appoint Richard Lopatka to the Personnel Advisory Committee per Mr. Lopatka's request. Mr. Fydenkevez Motion, Mr. Pierce second, Vote 2-0.

Mr. Fydenkevez suggested the Finance Committee meet with SCEMS to discuss information needs..

Received letter from Richard Lopatka resigning from the Community Preservation Committee. Mr. Fydenkevez Motion to accept with regrets, Mr. Pierce Second, Vote 2-0. Mr. Pierce thanked Mr. Lopatka for his services. Mr. Fydenkevez also added that Richard was instrumental in implementing the CPC, what it was about, educating the community and leveraging funds with community involvement.

Mr. Fydenkevez spoke about the progress of the 300<sup>th</sup> Anniversary Celebration planning. "Save the Date" Parade post cards have been distributed, parade T-shirts are on sale with proceeds going to the parade activities. Other souvenirs being offered include trivets, coasters, jewelry, magnets, bottle opener, "Sunderland" signs, Christmas ornaments, a unique candle scent. Some items are available now and others will be released closer to Christmas and throughout the Anniversary season. Tom Zimnowski appeared before the board with a Banner permit request to hand an anniversary banner over N. Main Street. The committee would like the banner hung as soon as possible and would take it down during the winter months.

The new newsletter the Town Administrator has implemented is a great opportunity to disseminate community information about many aspects of town including the 300<sup>th</sup> activities. The Board recognized FCAT support in preparing Ron Rodak's Town-wide Tag Sale PSA event he planned for October 7<sup>th</sup>. There is lots of energy for

the June 15, 2018 events at the Elementary School which includes assistance needed with a dance floor, big tent, and sound system for a school children's performance. Saturday, June 16, 2018 there would be a farmer's festival market and beverages before the parade, which will be about an hour and a half long. After the parade, the committee would like to offer food truck options (which would address food servsafe requirements), a BBC beer tent, music and fireworks at 9PM, thanks to a generous donation from Delta Sand and Gravel, which will be launched from the back field of the town offices. Another item being explored is a Fire Department Muster on Sunday. In October, the committee is planning a weekend of events to include an art show, car show, ghosts of Sunderland, a Gala Ball, self-funded kayak/canoe festival, a bike ride and pound the pavement. There is also a Sunderland resident who is trying to re-seed plantings from the button ball tree! Motion Mr. Fydenkevez to approve the Banner permit request and to waive the fee, Mr. Pierce Second, Vote 2-0.

The four-town Select Boards and Finance Committees have been invitation to meet with the Frontier School Committee on October 24, 2017. Mr. Fydenkevez would like information to review prior to meeting and requested to contact Superintendent Carey for the meeting Agenda and proposal.

Mr. Fydenkevez also discussed the topic of the school Food Service as recently presented by the Frontier School Committee. It was noted a consultant was hired at \$125/hour to review the school's food service and recommended improvements. He thanked FCAT for taping the session. Mr. Fydenkevez also questioned the discussion of an employee in open session as was done at that meeting.

Special Town Meeting is set for Monday, October 30, 2017 at 7pm at the Sunderland Elementary school. Mr. Fydenkevez Motion, Mr. Pierce Second, Vote 2-0.

Mr. Fydenkevez Motion to accept FCAT Grant agreement, Mr. Pierce Second, Vote 2-0

Mr. Fydenkevez Motion to accept Hadley Ferry LLC, Mr. Pierce Second, Vote 2-0.

Mr. Fydenkevez Motion to approve subordination agreement pending Town Counsel approval for Blue Heron Realty LLC, Mr. Pierce Second, Vote 2-0.

Mr. Fydenkevez Motion to adjourn, Mr. Pierce, Second, Vote 2-0 at 7:27PM.

Respectfully submitted,

  
Sherry Patch  
Town Administrator